



The simple 8 point team building checklist that gets results!

Click here to take a look at our **NEW** packages!

What New Forest Activities can do for you...

We take such pride in doing an outstanding job on behalf of all our clients and are so pleased that you've downloaded this cheat sheet. This is a tried and tested way of ensuring you get not only the event you want, but that the process is made as easy as possible for you.

Our New Forest location is easy to get to and our extensive local knowledge means that we'll be able to find you the best value for money. Be it hotel bookings, your conferencing needs and of course the all important activities, we're able to build an event which works for you.

We provide 3 levels of service, depending on how much of the work you'd like us to do. The costs are all clearly laid out and we work closely with you every step of the way, ensuring you get exactly what you want.

Once you have a clear idea on the results you'd like to achieve with your Team Building, we'd be more than happy to chat them over and see how best we can help.

So for a simple booking process, your goals met and a smooth journey, book a Discovery Call with us today!

BOOK A DISCOVERY CALL TODAY!

If you'd like New Forest Activities to provide your Team Building. You'll get:

MORE TIME: We take care of all the arrangements, basically completing this cheat sheet for you!

CLEAR OUTCOMES: We believe Team Building events should provide a real return on investment. You set the outcomes, we work hard and make them happen.

A PERSONAL EVENT MANAGER: Your dedicated Event Manager is always on hand to ensure things go smoothly from start to finish.

EVERYONE SET FOR THE DAY: Clear and comprehensive joining instructions, including kit lists, event timings and clear directions with arrival details.

GREAT VALUE FOR MONEY: Given the level of service we provide, our events are quite frankly unbeatable. Our staff, venues and activities are consistently 5-star rated by our customers.

PEACE OF MIND: Safe, inclusive and fully insured. The founders still work in the business, ensuring that their passion for positive outdoor experiences remains paramount across everything we do.

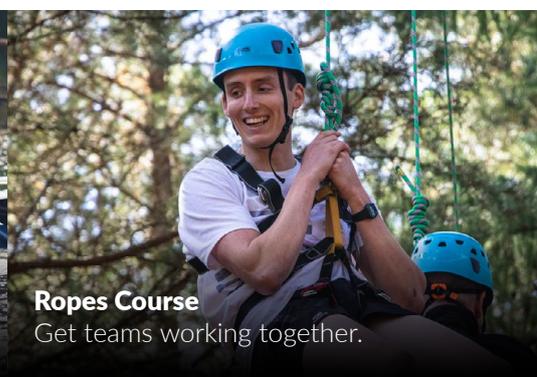
A CLEAR DEMONSTRATION OF QUALITY: We practice what we preach. This is a high performing business, with high performing staff. Passion, Responsibility, Gratitude and Kindness. These are our 4 attitudes of success. We are mindful of them, in everything that we do.



Battlefield LIVE
Teamwork, planning and victory!



Canoeing
Navigate the Beaulieu River.



Ropes Course
Get teams working together.



Your Event Checklist

1. YOUR PEOPLE

Some useful information to collect about your team would be:

- How many people will be taking part?
- Are there any dietary requirements?
- Any sizing needed e.g. for free merchandise like t-shirts?
- Will people be paid for the day?

2. YOUR OBJECTIVES AND OUTCOMES

What do you want to achieve from your event?

Objectives:

Outcomes:

3. YOUR BUDGET

We recommend budgeting for the following:

- £ _____ Activities
- £ _____ Catering
- £ _____ Transportation and parking
- £ _____ Accommodation
- £ _____ Conferencing facilities

4. YOUR PROVIDER

Some useful questions to ask your provider would be:

- Is my chosen activity all-inclusive? Are there any mobility/weight limits?
- What are the maximum numbers your venue can accommodate?
- Is parking available on-site?
- Can you provide me with health and safety checks and/or risk assessments?
- Will we be required to sign a waiver beforehand?
- Is there disabled access (if needed)

5. YOUR LOGISTICS

Make sure you have received confirmation of the following:

- Transportation
- Catering
- Accommodation
- What to wear/bring
- Liability waivers

6. YOUR AGENDA

Your agenda from your provider should include:

- An itinerary for your day, including timings
- Important contact numbers for the organiser
- Directions to your location(s)
- Frequently asked questions

7. YOUR TRAVEL ARRANGEMENTS

If you've booked travel, have you received confirmation for:

- Taxi's
- Trains
- Coach
- Flights
- Tickets printed/emailed?

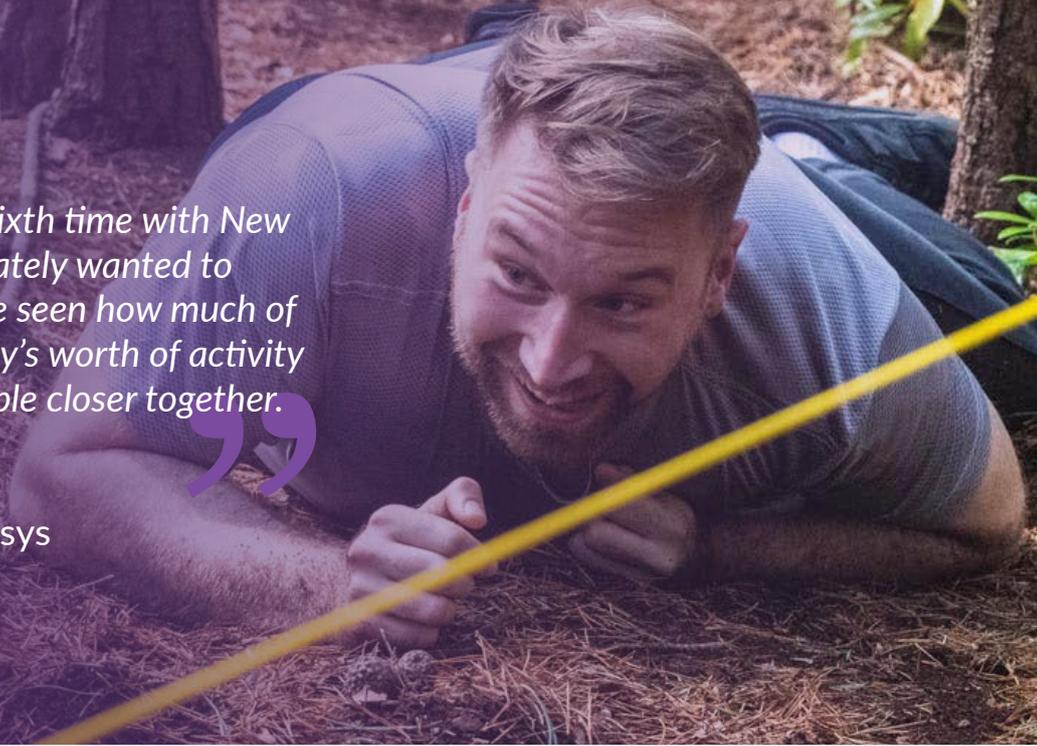
8. AFTER YOUR EVENT

How will you measure the success of your event? Write your thoughts below:



This is either our fifth or sixth time with New Forest Activities. I deliberately wanted to come back because I have seen how much of a difference this whole day's worth of activity has made in bringing people closer together.

Mike Evans
Senior Consultant, Clarasys



Loved every minute of it!

Amazing team who gave us the best day out. A special mention to our instructors Steve and Ellen who were very supportive and great hosts. Nothing was too much for them.



Well organised!

This is the second time we have used New Forest Activities for our company event. They are really well organised from booking to throughout the event. The staff are friendly, helpful and informative and make the sessions really fun. I am sure we will be booking events again with them in the future.



Incredible time!

Their staff were extremely professional, fun and informative. It definitely exceeded all expectations and was a great way for the team to connect away from the office.

